**Pre-school Practitioner**

**Launchpad: Barton Stacey**

1. **Introduction**

Winchester Social Enterprise (part of the Diocese of Winchester) is setting up a new group of pre-school settings called ‘Launchpad Early Years’, committed to the highest standards of education with a broad Christian ethos and a connection with the local parish.

The pre-school will offer the highest standards of care and play opportunities to children aged 2 to 5 years of age, (and also 5 to 11 year olds in the After School Club).

The core requirements for a new early years’ practitioner to help develop the pre-school are:

* Support the manager, deputy and WSE to develop the setting
* Experience as an Early Years Practitioner in another setting
* Understanding and knowledge of the requirements of Early Years Foundation Stage, Ofsted and Local Authority requirements.
* Full Time (35 hrs/week) term time 8 - 6pm, working flexibly.
* Level 3 qualification in Early Years – desirable
* Level 3 Safeguarding essential
* Enhanced DBS check and Disclosure required.

1. **Launchpad: Early Years Practitioner – Job Description**

Location: Launchpad Barton Stacey will be the primary place of work (next to Barton Stacey Primary School)

Responsible To: Manger and Deputy Manager

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| Working hours: | 35 hours per week, 39 weeks per annum |
| Main duties: | * To deliver a high standard of learning, development and care for children aged 2-5 years. * To deputise for the Senior Early Years Practitioner. * To ensure that the preschool is a safe environment for children, staff and others. * To developing partnerships with parents/carers to increase involvement in their child’s development. * To be responsible for any tasks delegated by the Senior Early Years Practitioner. |
| **Main activities:** | * To provide a safe, caring, stimulating educational environment, both indoors and outdoors, at all times. * To be a key person. * To deliver an appropriate play based Early Years Foundation Stage (EYFS) curriculum that enables children to make individual progress. * To plan activities which ensure each child is working towards the early learning outcomes. * To help ensure the preschool nursery meets Ofsted requirements at all times. * To undertake designated officer roles as directed. * To work with other professionals in the local area for the benefit of children and families. * To understand and work to preschool nursery policies and procedures, including how to deal with child protection issues appropriately and how to respond to incidents, accidents, complaints and emergencies * To ensure records are properly maintained, e.g. daily attendance register, accident and incident book, risk assessments, Tapestry |

**Person Specification for Early Years Practitioner**

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| Areas | Essential Criteria | Desirable Criteria |
| Education & Qualifications | Minimum Level 3 qualification in Children and Young Peoples Workforce or equivalent. | Food Hygiene Certificate Paediatric First Aid |
| Experience / Knowledge | Excellent working knowledge of the Early Years Foundation Stage and current Ofsted statutory guidance.  Knowledge and proven practical experience of implementing good quality learning opportunities | Recent experience working in a Preschool /Nursery setting Skills & Attributes |
| Skills | Empathy and understanding of children under five.  Excellent verbal and communication skills with children and parents.  Ability to write reports and keep clear and accurate records.  Excellent organizational skills Administrative and basic IT skills  Calm and caring nature  Ability to work as part of a team  Able to work on own initiative |  |
| Personal qualities | Reliable, enthusiastic, and flexible A commitment to quality in all areas, with a high level of motivation and enthusiasm Able to perform under stress A creative thinker A good sense of humour |  |