

## Safeguarding Update – Spring 2019



**WELCOME** to the Spring 2019 safeguarding update from the Diocesan Safeguarding Team.

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Please share this information with your colleagues and we look forward to continuing to work with you during the coming months.

Warmest regards,

*From the Safeguarding Team*

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### Staff Update

We welcome Michelle Pride, who joins the team as a safeguarding administrator. Michelle will manage the day to day administration of the safeguarding team and can be contacted on [michelle.pride@winchester.anglican.org](mailto:michelle.pride@winchester.anglican.org) telephone 01962 737318.

We say goodbye to Wendy Atkinson who was assisting with the administration of the Safeguarding Training as part of a shared role within the School of Mission and Pastoral Support Team. Wendy is now working full time for the School of Mission and we wish her well in her role.

Safeguarding training enquiries can be emailed to [safeguardingtraining@winchester.anglican.org](mailto:safeguardingtraining@winchester.anglican.org) or you can speak to Michelle on 01962 737318.

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## Safeguarding contacts during the holiday period

In a safeguarding emergency, ring 999.

If you need safeguarding advice out of hours, evenings and weekends, call Hampshire out of hours service on 0300 555 1373 – this covers the whole of the diocese.

Otherwise, please email [safeguarding@winchester.anglican.org](mailto:safeguarding@winchester.anglican.org) and someone will get back to you.

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## Safeguarding Training

A training needs analysis is being carried out to aid our planning of the training need for 2019. Thank you to those who have provided us with numbers. If you have not yet indicated appropriate numbers of those persons requiring C2 leadership training, please make your return to Michelle on [michelle.pride@winchester.anglican.org](mailto:michelle.pride@winchester.anglican.org)

Our 2019 safeguarding training programme is underway. C0 and C1 safeguarding training is available online, via the link on our [website](#). We are delighted to offer a range of face-to-face courses, both at Old Alresford Place and at venues across the Diocese. Please note that a few face to face C1 sessions will continue to be delivered, however these are for those who have access requirements, or do not have computer access.

Please keep checking the [website](#) for details of current training available. We regularly add new dates, as they become available. To book a place, please email [safeguardingtraining@winchester.anglican.org](mailto:safeguardingtraining@winchester.anglican.org)

Letters have been sent to all Clergy and those who hold Permission to Officiate, who do not appear to have completed their safeguarding training, to ask them to complete C1 training as soon as possible and to book onto a C3 training session as soon as they can. Letters are shortly to be sent to all Licenced Lay Ministers to complete their safeguarding training.

To attend C2 (leadership training to lay persons) and C3 (training for Clergy, those with PTO, or LLM's), you must have completed C1 training either face to face or online.

National Church training are changing the format of safeguarding training:

CO will be renamed Basic Level

C1 will be renamed Foundation Level

C2/C3 course combined will be Leadership Level

Before you complete Foundation level, you should have completed Basic level training.

Before you complete Leadership level, you should have complete Basic level and Foundation level.

In addition a new course is planned for Clergy which will cover the Seal of Confession, Pastoral Encounters and Spiritual Abuse. We are told this will be available from the autumn and will be mandatory for Clergy. Date to be set at a later stage.

The Diocese is shortly to advertise for a full time safeguarding training position. Details will be available on the Diocesan website.

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## DBS Update

We now have 40 parishes making DBS applications via the online service. In the main the DBS results are being returned very quickly. If your parish would like to use the online service (at no additional cost to the parish) please contact Siona Jeffery [siona.jeffery@winchester.anglican.org](mailto:siona.jeffery@winchester.anglican.org)

Role descriptions should be risk assessed to decide the eligibility level of DBS for the application being made.

### Reminders

#### **DBS evidence**

Non UK passports and/or where the applicant has lived outside of the UK in the past five years require an additional police check via the embassy of the country(ies) involved. Advice can be obtained via the safeguarding DBS registry.

DBS should be renewed every five years, on change of church, or change of role whichever is the soonest.

We cannot use a DBS obtained via another agency, but if the holder has subscribed to the update service, and the check is for a like for like role and at the level required for the parish role, then the diocese will be able to get an update check. However, if the person is clergy or their role involves working from their home address, a full application will be required.

#### **PCC DBS checks**

Diocesan policy is that all members of a PCC should have a current DBS certificate, to Enhanced Level, Child and Adult Workforce. This is because all parishes are considered to be working with children or adults at risk, either currently or in the future. Best practice would be for this information to be displayed on the PCC nomination form.

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## Parish Safeguarding Handbook

We will shortly be sending out a printed copy of the Church of England Parish Safeguarding Handbook to Parish Administrators. The handbook summarises the safeguarding responsibilities of parishes, as outlined in the House of Bishops' safeguarding policies and

practice guidance. Also enclosed in the pack are a pocket guide and an A3 'Promoting a Safer Church' poster. Please can you ensure that the 'local contact details' for reporting safeguarding concerns are added to the poster and display the poster within your church. The contact number for the Hampshire Local Authority out of hours service is **0300 555 1373**. Please note, the telephone number to contact the police, if someone is in immediate risk or danger, is **999**, not '101', as shown on the poster; please can you ensure this is amended, before the poster is displayed.

Please note another slight change from the Parish Handbook; PCC members should be receiving C0 and C1 safeguarding training as a minimum and C2/3 if they have a leadership role working with children and/or adults at risk.

Additional copies of the Handbook and other resources can be ordered [here](#).

The Parish Safeguarding Handbook is also available online and can be found in the [Safeguarding Resources](#) section of our website. The online Handbook contains links to helpful templates and we will be updating some of our templates in the Safeguarding Resources section on the Diocesan Website.

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## Safeguarding Information for Visitors to Parishes / Websites

PCC's should adopt the House of Bishops' 'Promoting a Safer Church; Safeguarding Policy Statement'. An updated Parish Safeguarding Policy Statement template is available in the [Safeguarding Resources](#) section of the website, which can be completed and signed on behalf of the PCC. The signed Policy Statement should be displayed on the church notice board and a copy made available on the parish website (custom church email addresses for safeguarding queries and/or the contact details of the church can be used, to protect personal contact details appearing on the website).

Contact details of the Parish Safeguarding Officer, Churchwarden(s), other local leaders, as well as how to contact the Diocesan Safeguarding Manager, Hampshire out of hours service and key helplines should also be displayed.

**Safeguarding Arrangements should be clearly visible on the front page of parish websites, or accessible through a link on the front page.** If a parish does not have a website, safeguarding information can be added to a new page on the parish profile at "A Church Near You" (further details can be found [here](#)).

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## Leader to Participant Ratios

Leader to Participants Ratios have been updated to reflect the latest NSPCC guidance. Further information and details have been added to the [Safeguarding Resources](#) section of our website.

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## UK Protect (Counter Terrorism) – Advice for Faith Communities

We have received an information sheet from UK Protect (Counter Terrorism) – with links on where to go for online advice and guidance related to protective security. The information sheet is available on the website and can be viewed [here](#).

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### National Developments

New guidance was issued by National Church in December 2018 on ‘Responding to Safeguarding Concerns or Allegations that relate to Children, Young People and Vulnerable Adults’. The new guidance can be found [here](#).

**As always, if you have a safeguarding concern you wish to discuss, please ring the safeguarding office on 01962 737317 or 07921 865374.**

New practice guidance on ‘Safer Environments & Activities’ will be published shortly. This document is referred to in the Parish Safeguarding Handbook, but is not yet available.

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Many thanks,

**Jackie Rowlands**

Safeguarding Manager

Diocese of WINCHESTER

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