

Application Form (Private & Confidential)

PERSONAL DETAILS	
Full Name	
Name you prefer to use	
Previous Names	
Date of Birth	
Address & Postcode	
Correspondence Address <i>(if different)</i>	
Telephone Number	
Daytime/Mobile Number	
Email	
Emergency Contact	
Present Occupation (employment/education)	

CHURCH	
What church do you belong to?	
What denomination is your church?	
How would you describe your tradition (eg catholic, evangelical, charismatic, etc)	
How long have you been there?	

EDUCATION/TRAINING (most recent qualifications first)

Dates (from/to)	Name of School/College/University	Qualifications

DRIVING LICENCE

Do you have a full UK Driving Licence?	
If yes, do you own a car?	

EMPLOYMENT HISTORY (most recent positions first)

Dates Employed (from/to)	Name & Type of Organisation (including full address)	Role Title (plus summary of main responsibilities/achievements, and reason for leaving)

ABOUT YOU

Faith Story (please describe your faith journey to date)

What does it mean for you to be a Christian?

What church groups have you been part of or helped lead?

What are your personal interests, hobbies, skills?

<p>Why do you want to be a Leadership Assistant with CEMES Southampton?</p>	
<p>What do you hope to get out of this year?</p>	
<p>What are you thinking of doing in the longer term? How does church ministry feature in this?</p>	
<p>What particular things are you looking to explore during this year?</p>	
<p>How did you hear about CEMES?</p>	
<p>Are you already in exploring ministry with someone from your home diocese? <i>Eg, youth adviser or DDO (diocesan director of ordinands)</i></p>	

OFFICE USE ONLY

(To be removed by the person administering the application process.)

REFERENCES

Please give details of two people we can contact for a reference. One should be your current vicar or church leader. If you have already undertaken a year like this elsewhere, please include their details as one of your referees.

Name		
Address & Postcode		
Telephone		
Email		

HEALTH

Do you have any special requirements in order to attend an interview? (eg wheelchair access)	
Would you like to share any health conditions that could impact your ability to carry out the Leadership Assistant role?	
Do you have any other disabilities, allergies or medical conditions that you would like to let us know about?	

DISCLOSURES

An Enhanced Disclosure & Barring Service disclosure is required for this post as the role involves Regulated Activity as defined by the Protection of Freedoms Act 2012. A criminal record is not necessarily a bar to participation. You are required to disclose any convictions, which are not 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

	<i>Please tick as appropriate</i>	
	YES	NO
Have you ever been convicted of a criminal offence any other offence which may have a bearing on your employment?		
Has your conduct ever caused or been likely to cause harm to a child or vulnerable adult, or put a child or vulnerable adult at risk, or has it ever been alleged that your conduct has resulted in any of these things, or have you ever had a child removed from you or placed under supervision?		
Do you suffer, or have you suffered from any illness, disease or disability which may affect your ability to work with children, young people, or vulnerable adults?		

If you answered 'YES' to any of the above, please provide details:

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There is a genuine occupational requirement for the role holder to be a Christian in accordance with the Equality Act 2010, Part 1, Schedule 9.

DECLARATION

I certify that the information I have given is true and accurate. I understand that if I am offered a placement on the CEMES Programme and I am found to have given false or misleading information, this may lead to withdrawal of the offer, or dismissal without notice if I have commenced work.

Signed		Name	
		Date	

Please return your completed application form to:

Cemes Scheme Administrator

Bitterne Park Parish Office, 1 Thorold Road, Southampton, SO18 1HZ

office@ascensionsouthampton.co.uk

023 8055 9074