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CEMES SOUTHAMPTON

Exploring Your Vocation

**Application Form** (Private & Confidential)

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| **PERSONAL DETAILS** |  |
| Full Name |  |
| Name you prefer to use |  |
| Previous Names |  |
| Date of Birth |  |
| Address & Postcode |  |
| Correspondence Address *(if different)* |  |
| Telephone Number |  |
| Daytime/Mobile Number |  |
| Email |  |
| Emergency Contact |  |
| Present Occupation (employment/education) |  |

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| **CHURCH** |  |
| What church do you belong to? |  |
| What denomination is your church? |  |
| How would you describe your tradition (eg catholic, evangelical, charismatic, etc) |  |
| How long have you been there? |  |

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| **EDUCATION/TRAINING (most recent qualifications first)** | | |
| Dates (from/to) | Name of School/College/University | Qualifications |
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| **DRIVING LICENCE** |  |
| Do you have a full UK Driving Licence? |  |
| If yes, do you own a car? |  |

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| **EMPLOYMENT HISTORY (most recent positions first)** | | |
| Dates Employed  (from/to) | Name & Type of Organisation  (including full address) | Role Title (plus summary of main responsibilities/achievements, and reason for leaving) |
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| **ABOUT YOU** |  |
| Faith Story (please describe your faith journey to date) |  |
| What does it mean for you to be a Christian? |  |
| What church groups have you been part of or helped lead? |  |
| What are your personal interests, hobbies, skills? |  |
| Why do you want to be a Leadership Assistant with CEMES Southampton? |  |
| What do you hope to get out of this year? |  |
| What are you thinking of doing in the longer term? How does church ministry feature in this? |  |
| What particular things are you looking to explore during this year? |  |
| How did you hear  about CEMES? |  |
| Are you already in exploring ministry with someone from your home diocese? *Eg, youth adviser or DDO (diocesan director of ordinands)* |  |

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| **OFFICE USE ONLY** |
| **(To be removed by the person administering the application process.)** |

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| **REFERENCES** | *Please give details of two people we can contact for a reference. One should  be your current vicar or church leader. If you have already undertaken a year  like this elsewhere, please include their details as one of your referees.* | |
| Name |  |  |
| Address & Postcode |  |  |
| Telephone |  |  |
| Email |  |  |

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| **HEALTH** |  |
| Do you have any special requirements  in order to attend an interview? (eg wheelchair access) |  |
| Would you like to share any health conditions that could impact your ability to carry out the Leadership Assistant role? |  |
| Do you have any other disabilities, allergies or medical conditions that you would like to let us know about? |  |

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| **DISCLOSURES** | | |
| An Enhanced Disclosure & Barring Service disclosure is required for this post as the role involves Regulated Activity as defined by the Protection of Freedoms Act 2012. A criminal record is not necessarily a bar to participation. You are required to disclose any convictions, which are not ‘spent’ by virtue of the Rehabilitation of Offenders Act 1974. | | |
| *Please tick as appropriate* | **YES** | **NO** |
| Have you ever been convicted of a criminal offence any other offence which may have a bearing on your employment? |  |  |
| Has your conduct ever caused or been likely to cause harm to a child or vulnerable adult, or put a child or vulnerable adult at risk, or has it ever been alleged that your conduct has resulted in any of these things, or have you ever had a child removed from you or placed under supervision? |  |  |
| Do you suffer, or have you suffered from any illness, disease or disability which may affect your ability to work with children, young people, or vulnerable adults? |  |  |
| *If you answered ‘YES’ to any of the above, please provide details:* | | |

There is a genuine occupational requirement for the role holder to be a Christian   
in accordance with the Equality Act 2010, Part 1, Schedule 9.

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| DECLARATION | |  | | |
| I certify that the information I have given is true and accurate. I understand that if I am offered a placement on the CEMES Programme and I am found to have given false or misleading information, this may lead to withdrawal of the offer, or dismissal without notice if I have commenced work. | | | | |
| Signed |  | | Name |  |
| Date |  |

Please return your completed application form to:

**Cemes Scheme Administrator**

**Bitterne Park Parish Office, 1 Thorold Road, Southampton, SO18 1HZ**

**office@ascensionsouthampton.co.uk**

**023 8055 9074**