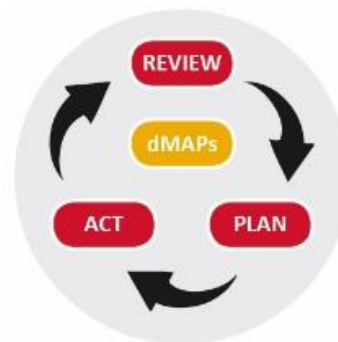


dMAPs

Appendix 2: Re-imagine the work of the Deanery Synod and Chapter

This appendix is concerned with helping you to engage with the functionality of your deanery synod and chapter.

Please work through the questions and place your answers in your working document, and then upload the revised document to the shared dropbox folder.



#	Description	If No, what action is required?	Completed
1	<p>Job Descriptions:</p> <ul style="list-style-type: none"> • Area Dean/Assistant Area Dean: Do their job descriptions need adjusting? If so, how? Have new post holders been offered a job description? • Lay Chair: What do you want your <i>lay chair</i> to do? There are very few statutory responsibilities. See notes below. • What needs to be done to help <i>office holders</i> do their jobs as well as they can and how will that help be provided? • Elected members: Do you offer <i>clear role descriptions to those who are elected</i> to Deanery Synod? Do they know what they are there to do? <p>What needs to be done to take this area of work forward?</p>		
2	<p>Agendas and planning:</p> <ul style="list-style-type: none"> • Is Deanery Synod <i>geared primarily to serving your dMAP</i> (accepting the need for appropriate consultation to/from General/Diocesan Synod)? • How could your standard agenda more effectively reflect the priorities of your dMAP? What needs to change and how will you make the change? 		
3	<p>Meetings:</p> <ul style="list-style-type: none"> • Do you have <i>“open” meetings to welcome a broader cross-section of the deanery</i> to engage with issues that affect you? For example, to help parishes with their pMAPs. • How will you decide whether an item should be placed on the Synod agenda? 		

4	<ul style="list-style-type: none"> ● Chapter: Do you have a <i>good attendance at Deanery Chapter</i>? ● How do your clergy feel about the way chapter works? Have you asked them recently? ● How can you help them to shape how chapter works? ● How can you help clergy share and pray for one another in an open and vulnerable way? 		
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Lay Chair – Role and Responsibilities

The Lay Chair of a Deanery has become an increasingly important strategic role over recent years. In the past the main responsibility of the post was to assist the Area Dean in the chairing of Synod meetings. Over time the focus of the post has changed to being one of leadership and setting strategy.

Duties & Objectives

- (a) To act as joint chairman of the Deanery Synod with the Area Dean;
- (b) Jointly with the Area Dean to call meetings of the Deanery Synod and to determine the dates and places of such meetings with the Deanery Standing Committee;
- (c) To be consulted as an interested party on all matters of pastoral re-organisation;
- (d) To chair meetings of the House of Laity;
- (e) To encourage the Deanery laity to participate fully in the planning and running of the affairs of the Deanery;
- (f) To facilitate a two-way channel of information between the Deanery laity and the wider Church;
- (g) In order to discharge these responsibilities, he or she may wish to convene occasional meetings of the House of Laity;
- (h) To attend institutions and licensings and to welcome new clergy on behalf of the laity and the Deanery;
- (i) To respond to the notification of a vacancy in the post of Area Dean and to make recommendations regarding the nomination of a new Area Dean;
- (j) To be an ex-officio member of all Deanery committees;
- (k) To advise the Bishop as and when required and to attend such meetings as the Bishop calls;
- (l) To visit and worship with parishes in the Deanery other than his or her own;
- (m) To encourage the laity to participate in Diocesan events;
- (n) To respond to requests made by the Bishop, or by other appointing bodies, for information and advice about Deanery appointments to be made.